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Assessment Report

Presented to

Foshan Nanhai Boqi Hardware Appliance Factory

佛山市南海区博琪五金电器厂

Gold Supplier & Assessed Company Relationship:	<input checked="" type="checkbox"/> Self-owned <input type="checkbox"/> Wholly Owned <input type="checkbox"/> Shareholder/Partner <input type="checkbox"/> Kindred between Owners <input type="checkbox"/> Cooperation Partner
Company Address	First Floor, LuoRujin Workshop, Jincheng Industrial Zone, Donglian, Danzao Town, Nanhai District, Foshan City, Guangdong Province, China
City / Country:	Foshan / China
Consigner of Assessment:	Alibaba
Gold Supplier Member ID:	fsboqi
Gold Supplier Company Name:	Foshan Nanhai Boqi Hardware Appliance Factory
Contact Person:	Ms. Katherine Li
Phone Number:	0086-15521156911; 0086-757-86402767
Fax Number:	N/A
Email:	Katherine@fsboqi.com.cn
Website Address (URL):	http://fsboqi.en.alibaba.com

Service Provided by TÜV Rheinland

Report No.: 21471733_P+T



Report Number:	21471733_P+T	Assessment Type	Production Trading Assessment
Date of Assessment:	30/Jan./2021	Report Date:	30/Jan./2021
Assessor's Name:	Zhaochang Xu	Validity Period:	31/Jan./2021 -- 30/Jan./2022
Reviewed By:	Lihua Wu	Online Verification:	http://assessed-suppliers.chn.tuv.com

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Section 1: Company Overview

Company Overview			
1.1 Legal Validity			
Does the company have a valid business license?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Business License Number:	92440605L6297830 6R
Year Established:	13/Aug./2013	Validity Period:	13/Aug./2013--31/Dec./2049
Export Experience:	8 years	Industry Experience:	8 years
Registered Address:	First Floor, LuoRujin Workshop, Jincheng Industrial Zone, Donglian, Danzao Town, Nanhai District, Foshan City, Guangdong Province, China		
Company Address:	First Floor, LuoRujin Workshop, Jincheng Industrial Zone, Donglian, Danzao Town, Nanhai District, Foshan City, Guangdong Province, China		
Annual review conducted by the Industrial & Commercial Bureau?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Reviewed By:	Foshan Nanhai Market Supervision Administration
Registered Capital:	RMB 100,000		
Corporate Representative:	Mr. Kongbang Cui		
Industry:	Air Conditioning Appliances; Electrical Equipment & Supplies		
Business Type:	<input type="checkbox"/> Manufacturer <input type="checkbox"/> Trading Company <input checked="" type="checkbox"/> Manufacturer & Trading Company		
Type of Ownership:	<input type="checkbox"/> Private Owner	<input type="checkbox"/> Public Company	<input type="checkbox"/> Joint Venture
	<input type="checkbox"/> Stated Owned	<input checked="" type="checkbox"/> Sole Proprietorship	<input type="checkbox"/> Other
Products /Service:	Stand fan; Table fan; Wall fan; Box fan; Motor		
1.2 Company Building Information			
Certification Type:			
<input type="checkbox"/> Land Certification	<input type="checkbox"/> Real Estate Certification	<input type="checkbox"/> Lease Agreement	<input checked="" type="checkbox"/> Factory Officer Claimed
Total Building Size: <u>7,000 m²</u>			
Number of Building(s) : <u>2</u>			
Office Size: <u>500 m²</u>			

Section 2: Human Resources

Human Resources				
2.1 Company Chart				
<pre> graph TD GM[GM] --- R&D[R&D Dept.] GM --- Sales[Sales Dept.] GM --- Financial[Financial Dept.] GM --- Purchasing[Purchasing Dept.] GM --- QC[QC Dept.] GM --- Admin[HR&Admin. Dept.] GM --- Production[Production Dept.] </pre>				
Department Name	Full Time Employee(s)	Part-Time Employee(s)	Total	
GM	2	0	2	
R&D Dept.	2	0	2	
Sales Dept.	10	0	10	
Financial Dept.	2	0	2	
Purchasing Dept.	1	0	1	
QC Dept.	2	0	2	
HR&Admin. Dept.	2	0	2	
Production Dept.	200	0	200	
Total Number:	221	0	221	
2.3 Management				
Department	Name	Title	Education	Year(s) in Current Company
Confidential	Confidential	Confidential	Confidential	Confidential

Section 3: Current Export Situation

Current Export Situation				
There is/are <u>8</u> foreign trading employee(s) in the company.				
Working Experience	Headcount	Accepted Language	Listening & Speaking	Reading & Writing
Over 30 Years	0	English	YES	YES
21-30 Years	0	N/A	N/A	N/A
11-20 Years	1	N/A	N/A	N/A
6-10 Years	1	N/A	N/A	N/A
2-5 Years	6	N/A	N/A	N/A
Less than 2 years	0	N/A	N/A	N/A
Does the company have a valid export license?		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
Export License Registration No.:		N/A		
Total Revenue (Previous Year):		Confidential		
Total Export Revenue (Previous Year):		USD 10,000,000		
Estimated Export Revenue (Current Year):		Confidential		
Trade Agents Employed Overseas:		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		
Nearest Port:		Foshan port		
Accepted Payment Terms		<input checked="" type="checkbox"/> FOB <input checked="" type="checkbox"/> CIF <input checked="" type="checkbox"/> EXW <input checked="" type="checkbox"/> CFR		
Accepted Payment Type:		<input checked="" type="checkbox"/> L/C <input checked="" type="checkbox"/> T/T <input checked="" type="checkbox"/> Credit Card <input checked="" type="checkbox"/> Cash <input checked="" type="checkbox"/> West Union <input checked="" type="checkbox"/> Money Gram <input checked="" type="checkbox"/> Paypal <input checked="" type="checkbox"/> Moneybooker		
Average lead time from product order confirmation to production delivery (products exiting the factory):				
Product Category		Num	Unit	
Stand fan; Table fan; Wall fan; Box fan; Motor		30	days	
Average Sampling Time				
Product Category		Lead Time		
Stand fan; Table fan; Wall fan; Box fan; Motor		5 days		
The Shortest Sampling Time				
Product Category		Shortest Lead Time		
Stand fan; Table fan; Wall fan; Box fan; Motor		3 days		



Section 4: Export Business Capacity

Export Business Capacity			
4.1 Market Distribution (Previous 12 Months)			
Market	Main Product(s)	Revenue (USD)	Total Revenue (%)
North America	Stand fan; Table fan; Wall fan; Box fan; Motor	Confidential	1
South America	Stand fan; Table fan; Wall fan; Box fan; Motor	Confidential	15
Eastern Europe	Stand fan; Table fan; Wall fan; Box fan; Motor	Confidential	3
Southeast Asia	Stand fan; Table fan; Wall fan; Box fan; Motor	Confidential	19
Africa	Stand fan; Table fan; Wall fan; Box fan; Motor	Confidential	15
Oceania	Stand fan; Table fan; Wall fan; Box fan; Motor	Confidential	1
Mid East	Stand fan; Table fan; Wall fan; Box fan; Motor	Confidential	16
Eastern Asia	Stand fan; Table fan; Wall fan; Box fan; Motor	Confidential	2
Western Europe	Stand fan; Table fan; Wall fan; Box fan; Motor	Confidential	8
Central America	Stand fan; Table fan; Wall fan; Box fan; Motor	Confidential	15
Northern Europe	Stand fan; Table fan; Wall fan; Box fan; Motor	Confidential	1
Southern Europe	Stand fan; Table fan; Wall fan; Box fan; Motor	Confidential	2
South Asia	Stand fan; Table fan; Wall fan; Box fan; Motor	Confidential	2
Domestic Market	N/A	0	0
4.2 Main Clients			
Client Name	Main Product(s)	Total Revenue (%)	
Confidential	Confidential	Confidential	

Section 5: Production Capacity

Production Capacity				
5.1 Annual Production Capacity (Previous Year)				
Confidential				
5.2 Production Capacity				
Product Name		Production Line Capacity		Actual Units Produced (Previous Year)
Stand fan; Table fan; Wall fan; Box fan; Motor		83,000 Pcs/month		Confidential
5.3 Production Machinery				
Machine Name	Brand & Model No.	Quantity	Number of Year(s) Used	Condition
Automatic winding machine	Confidential	4	7	Acceptable
Motor oven	Confidential	1	7	Acceptable
Assemble bearing machine	Confidential	1	7	Acceptable
Rotor Polishing machine	Confidential	1	7	Acceptable
Production line	Confidential	4	7	Acceptable
Packing machine	Confidential	4	7	Acceptable
5.4 Testing Machinery				
Machine Name	Brand & Model No.	Quantity	Number of Year(s) Used	Condition
Semi-motor inspection tester	Confidential	4	7	Acceptable
Motor inspection tester	Confidential	1	7	Acceptable
5.5 Subcontractors				
Subcontractor Name	Product Subcontracted	Volume Supplied	Cooperation Period (Years)	
N/A	N/A	N/A	N/A	



Section 6: Quality Assurance

Quality Assurance						
6.1.1 Quality Management System Certification						
Certification	Certified By	Certificate No.	Business Scope	Validity Date		
ISO9001	CQC	00121Q30427R0 S/4400	Manufacture and Export of Electric Fans and Motors for Household	14/Jan./2021 -- 13/Jan./2024		
6.1.2 Product Certification						
Certification	Certified By	Certificate No.	Product Name & Model No.	Validity Date		
CE	BV	2069AS05AFZU- 297	Electric Fan	22/May/2020 -- 31/Dec./2049		
CB	BV	FR_707226/M1	Electric Fan	27/May/2020 -- 31/Dec./2049		
RoHS	SGS	CANEC19225009 01	Electric Fan	13/Jan./2020 -- 31/Dec./2049		
6.2 Testing Report						
Certification	Certified By	Certificate No.	Product Name & Model No.	Validity Date		
N/A	N/A	N/A	N/A	N/A		
6.3 Quality Control Management						
Item	Content		Observations /Comments			
6.3.1	Is there quality control on all production lines?		<input checked="" type="checkbox"/> Yes, all production lines have adequate quality control <input type="checkbox"/> Yes, some production lines have adequate quality control <input type="checkbox"/> No			
6.3.2	Do the QA/QC inspectors work independently from the production line?		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No			
6.3.3	Who does the QC/QA Manager /Supervisor report to?		GM-Mr. Kongbang Cui			
6.3.4	How many QA/QC inspectors in total?		2			
No. of Employees in Each Production Line:						
Production Line	Supervisor		No. of Operators	No. of In-line QC/QA		
Workshop	20		180	2		
6.3.5 Average Guarantee Time						
Product Category			Guarantee Time			
Stand fan; Table fan; Wall fan; Box fan; Motor			1 year			
6.3.6 The Longest Guarantee Time						
Product Category			Guarantee Time			
Stand fan; Table fan; Wall fan; Box fan; Motor			1 year			

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6.4 Supplier Management		
Item	Content	Observations /Comments
6.4.1	Does the company have a supplier assessment procedure?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
6.4.2	Does the company have an updated list of approved suppliers?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
6.4.3	Has the company established and implemented a standard procedure for purchasing contract review and approval?	<input checked="" type="checkbox"/> Yes, with written standard procedures <input type="checkbox"/> Yes, with written procedure but lack of consistent standard <input type="checkbox"/> No
6.4.4	Does the company keep its supplier assessment reports?	<input checked="" type="checkbox"/> Yes, assessment reports are available for more than 3 years <input type="checkbox"/> Yes, assessment reports are available for the last 1-3 years <input type="checkbox"/> Yes, assessment reports are available for the previous 12 months <input type="checkbox"/> No
6.4.5	Are the company's purchasing documents sufficient to ensure product safety control and their customers' requirements?	<input checked="" type="checkbox"/> Yes, the purchasing document includes all the information required <input type="checkbox"/> Yes, however the purchasing document includes incomplete information <input type="checkbox"/> No
6.4.6	Is there a procedure to conduct random product inspections after final packaging?	<input checked="" type="checkbox"/> Yes, with clear standard and written inspection records <input type="checkbox"/> Yes, with inspection records but no procedures <input type="checkbox"/> Yes, with procedures but no inspection records <input type="checkbox"/> No, inspections are not necessary
6.5 After Sales Service		
Item	Content	Observations /Comments
6.5.1	Is customer feedback, including complaints, clearly recorded and maintained?	<input checked="" type="checkbox"/> Yes, with a standard feedback form and records <input type="checkbox"/> Yes, with a standard feedback form but no records <input type="checkbox"/> Yes, with records but no standard feedback form <input type="checkbox"/> No
6.5.2	Are there any clear procedures for handling customer complaints?	<input checked="" type="checkbox"/> Yes, with clear procedures and written records <input type="checkbox"/> Yes, with clear procedures but no written records <input type="checkbox"/> Yes, with written records but no clear procedures <input type="checkbox"/> No
6.5.3	Is there a closed-loop corrective action system in place?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

6.5.4	Can finished/packaged products be traced by lot identification to the appropriate raw material test reports?	<input checked="" type="checkbox"/> Yes, with procedures to trace raw materials <input type="checkbox"/> Yes, main raw material can be traced <input type="checkbox"/> No, only the production date can be traced <input type="checkbox"/> No
6.5.5	Is there a product alert and recall procedure?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

Section 7: Production Process Management

Quality Control Management		
Item	Content	Observations /Comments
7.1	Is the factory tidy and clean enough for production?	<input type="checkbox"/> Yes, very good <input checked="" type="checkbox"/> Yes, acceptable <input type="checkbox"/> No, needs improvement <input type="checkbox"/> No, very poor
7.2	Are the following items /documents provided at the appropriate location?	<input checked="" type="checkbox"/> Work instructions <input checked="" type="checkbox"/> Approved sample <input type="checkbox"/> Product picture <input type="checkbox"/> No the above-mentioned was not available.
7.3	Are written instructions available for onsite material inspection/testing? Are the relevant records maintained?	<input checked="" type="checkbox"/> Yes, with clear written instructions and records <input type="checkbox"/> Yes, with written instructions but no records <input type="checkbox"/> Yes, with records but no written instructions <input type="checkbox"/> No
7.4	Are written inspection/testing instructions available for finished products? Are the relevant records maintained?	<input checked="" type="checkbox"/> Yes, with clear written instructions and records <input type="checkbox"/> Yes, with written instructions but no records <input type="checkbox"/> Yes, with records but no written instructions <input type="checkbox"/> No
7.5	How are finished products inspected?	<input checked="" type="checkbox"/> 100% of products with detailed inspection <input type="checkbox"/> Random inspection <input type="checkbox"/> No inspection <input type="checkbox"/> No inspection necessary
7.6	Are units that failed inspection clearly marked and separated to prevent accidental dispatch?	<input checked="" type="checkbox"/> Yes, the units are separated and marked clearly <input type="checkbox"/> Yes, the units are separated but not marked clearly <input type="checkbox"/> No
7.7	How are finished products that failed inspection handled?	<input checked="" type="checkbox"/> Repaired and re-inspected <input type="checkbox"/> Thrown away <input type="checkbox"/> No inspection necessary

Section 8: R & D Capacity

R&D Capacity				
8.1 Current Situation				
There is/are <u>2</u> R&D engineer(s) in the company.				
Education Level	Headcount		Work Experience	Headcount
Doctorate	0		Over 30 Years	0
Post-Graduate	0		21-30 Years	0
Graduate	2		11-20 Years	2
Junior College	0		6-10 Years	0
Technical School	0		2-5 Years	0
High School	0		Less than 2 years	0
Patent Situation				
Patent No.	The Name of the Patent		The Patent Type	Available Date
N/A	N/A		N/A	N/A
Brand Situation				
Registration/application No.	Brand Name	For Approval to Use Goods	Validity Date	Ref.
N/A	N/A	N/A	N/A	N/A
The Average Time For New Products Launched				
Product Category		Lead Time		
Stand fan; Table fan; Wall fan; Box fan; Motor		60 days		
The Shortest Time For A New Item Launched				
Product Category		Shortest Lead Time		
Stand fan; Table fan; Wall fan; Box fan; Motor		30 days		
Does the company provide ODM service for others?		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		
Are there relevant design input/output, review, and verification documents available for the assessment company?		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		
Based on inspection, are R & D employees equipped with adequate specialized equipment?		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
If yes, please list all key equipment used:		N/A		
Do R & D employees use any specific software for designing new products?		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		
If yes, please list the main software used:		CAD; AI; CDR; PS		
Please list all certifications and/or qualifications of the R & D department:		N/A		
Has the company established standard design		<input checked="" type="checkbox"/> Yes, with clear written instructions		

procedures for new products?	<input type="checkbox"/> Yes, without written instructions <input type="checkbox"/> No
Have the designed products been internal verified or validated?	<input checked="" type="checkbox"/> Yes, with clear written records <input type="checkbox"/> Yes, only part written records <input type="checkbox"/> Yes, without written records <input type="checkbox"/> No
Have the designed products been tested by a third-party inspection body?	<input checked="" type="checkbox"/> Yes, all designed products have been tested <input type="checkbox"/> Yes, only part of designed products have been tested <input type="checkbox"/> No
Are the designed products confirmed by the customers?	<input checked="" type="checkbox"/> Yes, all designed products have been confirmed <input type="checkbox"/> Yes, part of designed products have been confirmed according to client's requirements <input type="checkbox"/> No
Does the company has qualification requirements for designers?	<input checked="" type="checkbox"/> Yes, with written job description <input type="checkbox"/> Yes, without written job description <input type="checkbox"/> No, but at least two years design experience is needed <input type="checkbox"/> No
Are the designers' qualifications recognized by the company?	<input checked="" type="checkbox"/> Yes, with written records <input type="checkbox"/> Yes, without written records <input type="checkbox"/> No
What level of design services are provided?	<input type="checkbox"/> Only add logo/change color/material <input type="checkbox"/> Sample processing <input checked="" type="checkbox"/> Graphic processing <input type="checkbox"/> Create an entirely new product

8.2 R&D Real Case Description

Customer's Name	Confidential
Customer's Location	Confidential
Customer's Industry:	Confidential
Order's Requirement Description:	Confidential

8.3 Design Process (Confidential)**8.4 Design Devices (N/A)**



Section 9: Company Development / Expansion Plans

Company Development / Expansion Plans		
Item	Company Development Action	Timeframe
1	The organization is going to increase sales amount through e-commerce.	12 Months

Section 10: Production Flow

Production Flow					
No	Production Process	No	Production Process	No	Production Process
1		2		3	
	Automatic winding		Wiring		Stator production
4		5		6	
	Safety device Fuse		Semi-motor inspection		Motor oven
7		8		9	
	Assembly bearing		Bearing Assembly		Rotor polishing
10		11		12	
	Rotor diameter adjustment		Motor assembly 1		Motor assembly 2

13	 Motor inspection	14	 Production line assembly 1	15	 Production line assembly 2
16	 Functions & Safety Inspection	17	 Blade Motor inspection	18	 Packing
19	 Random inspection	20	 Aging test	N/A	N/A N/A N/A

Section 11: Certification & Photos

Certification & Photos

Certification & Photos -- Business License



Certification & Photos -- Permit for Opening Bank Account



Patent Photos (N/A)

Product Certification Photos

Certification & Photos -- CE



Certification & Photos -- CB



Certification & Photos -- RoHS



N/A

N/A

Quality Management System Certification Photos

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Certification & Photos -- ISO 9001**N/A****N/A****Testing Report Photos (N/A)****Trademark Photos (N/A)**

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Section 12: Company and Product Samples

Company and Product Samples	
Factory Gate 	Oversea Department 
Warehouse 	Product Sample 
Product Sample 	Product Sample 
Product Sample	Product Sample

**Product Sample****Product Sample****Product Sample****N/A****N/A**



Section 13: Competitive Advantages

13.1 Product Group Capacity				
13.1.1 Products Sold (Within 12 Months)				
Products Name	Quantity	Revenue (USD)		
Confidential	Confidential	Confidential		
13.1.2 Suppliers Cooperated With (Within 12 Months)				
No. of cooperation suppliers (total)	Confidential			
No. of suppliers (which cooperated over 2 times)	Confidential			
No. of provinces which cooperation suppliers belong to	Confidential			
Would the company like to provide design solution service for integration project?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No			
If yes, these projects include	Confidential			
Would the company like to provide a total solution for purchasing?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> Part, _____ <input type="checkbox"/> No			
If yes, please describe it	Confidential			
13.1.3 Real Case Description:				
Customer Name	Confidential			
Customer Country	Confidential			
Customer Region	Confidential			
Products Category	Confidential			
Order Value (USD)	Confidential			
Order Processing Process	Confidential			
Customer's Feedback	Confidential			
13.2 Real Case for Lower MOQ & Lead Time				
Products Name	MOQ (Within 12 Months)	Lead Time		
Confidential	Confidential	Confidential		
13.3 Real Case for Large Contract & Lead Time				
Products Name	Order (Within 12 Months)	Lead Time		
Confidential	Confidential	Confidential		
13.4 Overseas After Sales Service Capacity				
13.4.1 Do you have an overseas onsite service center?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No			
13.4.2 If yes, what onsite after-sales services are included		Location	Evidence- provided	Self-description
Equipment -installation, maintenance and other services	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	N/A	N/A	N/A
Technical advice	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	N/A	N/A	N/A

Personnel training	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	N/A	N/A	N/A
Other: N/A		N/A	N/A	N/A
13.4.3 Average response time	24hours			
13.5 After-sales service capacity				
Does the company accept small order?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No			



Section 14: Service capabilities

14.1 Experience with large-scale procurement contracts		
14.1.1 Have you had a procurement contract with a Fortune 500 company?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
14.1.2 The country/region of your overseas service center		
Country/Region	N/A	
14.2 Overseas showroom		
14.2.1 Do you have an overseas showroom?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
14.2.2 The country/region of your overseas showroom		
Country/Region	N/A	
14.3 Offline trade show		
Have you participated in offline trade shows?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
Tradeshow name	N/A	Official images from the trade show
Date attended	N/A	N/A
Host Country/Region	N/A	

Section 15: Supply chain capability

15.1 Centralized procurement	
In the past 12 months, have you sold products from at least three sub-categories?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
15.2 Overseas warehouse	
Do you have an overseas warehouse?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Country/Region	N/A

-- End of Report --